



GAP MINISTRIES INTERNSHIP PROGRAM APPLICATION FOR ADMISSION

Dear Applicant,

Thank you for your interest in the GAP Ministries Internship Program. We are excited about the possibility of having you as an intern for the next ministry season. Our desire is to equip leaders to succeed in all facets of ministry. The GAP Internship Program will provide interns with hands-on ministry experience, as well as leadership training and development.

As you read this application packet, you will find answers to our most frequently asked questions. It is our desire to open the internship to individuals who feel there is a potential calling to ministry on their life. If that is you, *please* continue with this process. You are encouraged to complete the enclosed application and return it promptly. Please note that your file must include the completion of all reference letters.

Your completed file will be reviewed and prayerfully considered for admission to the program. Those considered for admission will be contacted to schedule the initial interview. Those selected to participate in the GAP Internship Program for the 2017 term will be notified immediately. The program will begin May 29, 2017 and end August 8, 2012. (Dates maybe flexible.)

Thank you for your desire to serve. If you have questions, please call us at 520-877- 8077 ask for Dolly or Pam or email us at interns@gapmin.com.



GAP MINISTRIES INTERNSHIP PROGRAM

FREQUENTLY ASKED QUESTIONS

1. What is the purpose of the internship program?

- To provide individuals who sense a call to ministry and who desire intensive training to serve God's people with an opportunity to explore and experience social services and outreach ministry through a summer training program.

2. What is the mission?

- Expose accepted interns to the variety of experiences associated with ministry.
- Educate interns based on area they are assigned for the summer.
- Create a well-rounded experience exposing the joys, triumphs, challenges, and opportunities of service in full-time ministry.
- Evaluate intern experience and overall skills and abilities.

3. What are the qualifications for becoming an intern?

- Individuals committed to ministry values.
- Strong recommendation from a teacher, Pastor, or community leader.
- Two personal recommendations and one business recommendation.
- Financial stability, self-transportation as some openings are on the campus.
- Health insurance and car insurance.
- Desire for spiritual growth.
- A sense of call to full or part-time ministry.
- 18 Years old and a High School diploma or equivalent.
- Ability to pass a physical exam and drug screen.
- Ability to obtain a Level One Fingerprint Clearance Card.

4. What are the benefits of becoming an intern?

- Hands on experience serving in one of the most creative and effective ministries in Tucson.
- Ministry experiences that will help you clarify the direction of your life.
- Leadership training by the leadership staff.
- Accountability and mentorship with a GAP staff member.
- Character development.
- Growth and development in your personal relationship with Jesus Christ.

5. What are the expectations of the accepted intern?

- Commitment of summer months, May 28 through August 8, or three months of choice.
- A **minimum** of 40 hours per week including weekends is required. Applicants will discuss and agree to a schedule designed to fulfill the internship requirements within each ministry department prior to acceptance.
- Personal devotions.
- Attendance to and active participation in all events, meetings, classes, appointments, Camps, and day activities.
- Complete requirements for leadership class established by overseeing staff.
- Mandatory participation in weekly schedule, Camps, backpack events, and potential ministry trip.
- No dating: For single men or women, dating is not permitted during the



Internship program unless currently engaged to be married. The Internship Director must approve any other special circumstances. We believe that one's entire focus should be dedicated to developing an intimate relationship with Jesus. Consequently, we request that this period be marked by a commitment to oneself, the ministry, and more importantly, to God.

- Agreement with GAP Ministries' Statement of Faith.

6. What can I, as an intern, expect of GAP Ministries?

- A workplace equipped with appropriate tools and access to phone, computer, e-mail, fax, files, etc.
- Clear communication about expectations and progress, including final evaluations.
- Prepared and enthusiastic training by leadership.
- Bunk style housing when needed.

7. What are some of the potential ministry departments hosting interns?

4 Social Service & Case Management
14 Kids Ministry
10 Camp and Activities Coordination
4 Warehouse Management
4 Reception
4 Culinary Ministry

ALL AREAS OF FOCUS WILL HELP THE INTERN UNDERSTAND THE JOB AND LIFESTYLE OF A MINISTRY.

8. What financial guidelines do I need to be aware of?

- All interns will receive a negotiated stipend each month while actively participating in the Internship.
- Housing will be included when needed.
- Groceries from the food pantry will be provided for all Interns.
- Interns must be financially stable enough to not carry a job while participating in the Internship.

9. What is GAP Ministries' Statement of Faith?

The Holy Scriptures

We believe the Bible is God-inspired and is the revelation of God to man, the infallible, authoritative guide to which we live by.

(2 Timothy 3:15-17, 1 Th. 2:13, 2 Peter 1:21)

The Eternal Godhead

We believe God is Triune: Father, Son and Holy Ghost, while not found in the bible this doctrine is in harmony with His Word.

(Matt. 28:19, 2 Corinthians 13:14, John 14:16,17)

The Fall Of Man

We believe that man was created in the image of God, but that by voluntary disobedience he (man/ Adam) fell from perfection.

(Gen. 1:26,27; 2:17; 3:6, Romans 5:12-19)



The Plan Of Salvation

We believe that while we were yet sinners Christ died for us, signing the pardon of all who believe on Him.

(John 3:16; Romans 5:8, & 10:9,10)

Salvation Through Grace

We believe that we have no ability on our own to become righteous and that we must come to God in faith to receive His free gift of grace.

(Acts 15:11, Ephesians 2:8, 9, Tit. 3:7)

Repentance And Acceptance

We believe that upon sincere repentance, and a whole-hearted acceptance of Christ, we are justified before God.

(Acts. 3:19, I John 1:9)

Daily Christian Living

We believe that it is our responsibility to walk out our daily life according to the will of God, growing constantly in the faith.

(Gal. 5:16-26, Hebrews 6:1)

Water Baptism And The Lord's Supper

We believe that baptism by immersion is an outward sign of an inward work (Matt. 28:19). We believe in the commemoration of the Lord's Supper by the symbolic use of the bread and juice of the vine.

(I Corinthians 11:24, 25)

The Spirit-Filled Life

We believe that it is the will of God that we walk in the Spirit daily. (Acts 13:52, Ephesians 4:30-32; 5:18)

The Gifts and Fruit Of The Spirit

We believe that the Holy Spirit has gifts to bestow upon the Christian; and that we should show spiritual fruit as evidence of a Spirit-filled life.

(I Corinthians 12:1-11; Galatians 5:22)

Moderation

We believe that the experience and daily walk of the believer should never lead him into extremes of fanaticisms. These only hinder our ability to effectively communicate the heart of God to those around us.

(Philippians 4:5, 1 Tim. 3:1-7, Tit. 3:2)

Divine Healing

We believe that divine healing is the power of Christ to heal the physically sick in answer to the prayer of faith.

(James 5:14-16)



The Second Coming Of Christ

We believe that according to His promise, Christ will personally return in glory to the earth.
(I Thessalonians 4:16, 17)

Church Relationship

We believe it is our sacred duty to identify ourselves with the visible Body of Christ, which is the church.
(Acts 16:5; Hebrews 10:25)

Civil Government

We believe that rulers should be upheld at all times except in things opposed to the will of God.
(Romans 13:1-5)

The Final Judgment

We believe that all shall stand some day before the judgment seat of God, and there receive eternal life or death.
(2 Corinthians 5:10)

Heaven and Hell

We believe that Heaven is the glorious eternal home of born-again believers (John 14:1-3; Revelation 7:15-17)

We believe that hell is the place of eternal torment for the devil and his angels and all who reject Christ as the Savior.
(Revelation 20:10,15)



APPLICATION INSTRUCTIONS

To complete the Application process, please complete the items on the checklist below. All forms should be completed and submitted to the GAP offices in person, by mail or fax unless otherwise specified. Please print legibly in ink or type all forms. Once all of your application materials have been received you will be contacted for a phone interview.

Application deadline, *including all reference letters*: **May 1, 2017.**

- Complete APPLICATION FOR ADMISSION forms (answer all questions.)
- Enclose a recent PICTURE of yourself that is indicative of your present appearance.
- Complete the BIOGRAPHY covering your desire for ministry, goals and desires for the future, and why you desire to enroll in the Internship Program.
- Complete CRIMINAL HISTORY AFFIDAVIT

Complete all REFERENCE FORMS:

- The Personal References (2) should be given to family members, friends or someone who knows you well enough to give a meaningful reference.
- The Pastor or Teacher Reference should be completed by the Pastor you currently serve with or a current teacher or professor.
- The Business Reference should be completed by your current or most recent employer.

NOTE: In order to process your application, it is important that the Reference forms be sent promptly. It will help expedite the process to have the Reference forms completed and returned to YOU in sealed envelopes, instead of having them sent directly to GAP Ministries. This will keep your file complete. When all these items have been received, your application will be reviewed and you will be contacted for an interview.

GAP MINISTRIES INTERNSHIP PROGRAM
APPLICATION FOR ADMISSION



PERSONAL DATA

PLEASE TYPE OR PRINT CLEARLY

PERSONAL INFORMATION

Name in Full _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Cell Phone _____ Fax _____

Age _____ Birthday _____ Birth Place (city, state) _____

Male Female Social Security No. _____

Driver's License Number _____ State _____

Emergency Contact Name _____ Phone _____

Please list the cities and states you have lived in. Include the dates you resided there.

City _____ State _____ Dates _____

City _____ State _____ Dates _____

City _____ State _____ Dates _____

FAMILY BACKGROUND

Marital Status: (circle one)

Single Engaged Married Separated Widowed Divorced

*If you've ever been divorced or separated, attach a statement giving details.

Spouse's Name _____ Date of Marriage _____

Number and ages of children (if applicable) _____

Citizenship _____ Current Occupation _____

If you are still living at home, please provide the following information:

Name of Father or Guardian _____

Phone number of Father or Guardian _____

Accepted Christ? Yes No Occupation _____

Name of Mother or Guardian _____

Phone number of Mother or Guardian _____

Accepted Christ? Yes No Occupation _____

How do your parents/guardians currently feel about you participating in the GAP Ministries Internship program?

RELIGIOUS BACKGROUND

Name of home church _____ Denomination _____

City _____ State _____ Phone Number _____ Email _____

Name of senior/lead pastor _____

Name of pastor currently serving under _____

CHRISTIAN SERVICE

Area of Service	Years Experience	Details (continue on back if needed)
Music/Choir/Leading Worship	_____	_____
Teaching	_____	_____
Drama	_____	_____
Youth Ministry	_____	_____
Children's Ministry	_____	_____
Dance	_____	_____
Missions	_____	_____
Evangelism	_____	_____
Small Groups	_____	_____
Ushering	_____	_____
Administrative	_____	_____
Other	_____	_____
Other	_____	_____

INTERNSHIP INTEREST

Department preferred for Internship: _____

Reason for this choice: _____

EMPLOYMENT BACKGROUND

Are you currently employed? Yes No

Present Employer _____ Date Hired _____

Present Position _____

Past Employer _____ Date Hired _____

Position _____

Quit Laid Off Fired Date: _____

ACADEMIC BACKGROUND

Name of High School attended _____ Graduation Date or GED _____

City/State/County _____

List colleges, universities, or other schools you have attended:

Name _____ Location _____

Date attended _____ Diploma/Degree _____

Name _____ Location _____

Date attended _____ Diploma/Degree _____

INSURANCE INFORMATION

Do you have health insurance (required upon entrance)? Yes No Insurance Company _____

Policy Number _____

(Please attach a hard copy of your insurance policy/card with this application.)

Do you own your vehicle (required upon entrance)? Yes No

Do you have car insurance (required upon entrance)? Yes No

Insurance Company _____

Policy Number _____

(Please attach a hard copy of your insurance policy/card with this application.)



HOUSING INFORMATION

Will you need assistance in finding housing for the duration of the internship program? Yes No

Are you willing to share a room? (most likely required) Yes No

LEGAL AND LIFESTYLE CONCERNS

Do you have any lifestyle practices that might be considered questionable by GAP Ministries' standards? Yes No

Have you read and do you agree with the GAP Ministries statement of faith? YesNo

PLEDGE

I pledge that if admitted to the GAP Ministries Internship Program, I will at all times conduct myself as a Christian; faithfully and diligently applying myself to the program requirements and promptly meeting all financial and other obligations.

By my signature below, I authorize GAP Ministries to obtain information – written, oral or other – including information from a consumer reporting agency, bearing on my character, general reputation, personal characteristics, mode of living, criminal background and driving background. I understand that this investigation may include interviews with friends, acquaintances or others.

The information I have given is correct and you may verify the information listed if necessary. I understand that if I am admitted to the GAP Ministries Internship Program, I will be a volunteer at will and GAP reserves the right to disqualify me from the Internship Program for any reason it deems appropriate. I hereby release and hold GAP Ministries harmless from all claims arising under this application.

Signature: _____ Date: _____



BIOGRAPHICAL STATEMENT

Name of applicant _____

Date _____

TO THE APPLICANT:

Please write a short autobiographical statement including the following information:

1. Salvation experience
2. Desire for Christian service
3. Why you wish to participate in the GAP Ministries Internship Program
4. Goals and desires for the future

FINAL DETAILS

Intern Applicant: _____

EMERGENCY CONTACT INFORMATION:

Name: _____

Phone Number: _____

VEHICLE INFORMATION

License Plate Number: _____

Drivers License Number: _____

Vehicle Description

Year: _____ Color: _____

Make: _____ Model: _____



PERSONAL REFERENCE

Name of Applicant _____

The person named above is applying for admission into the GAP Ministries Internship Program. Your cooperation in completing this Personal Reference form is greatly appreciated. All information will be held in strict confidence.

Please check the following:

- | | | | | | |
|------------------------|-----------------------------------|--|----------------------------------|--|-----------------------------------|
| Academic Ability | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Initiative/Motivation | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Concern for Others | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Leadership Ability | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Social Adaptability | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Appearance | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Moral Standards | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Cooperation | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Reliability | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Response to Correction | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |
| Teachable | <input type="checkbox"/> Superior | <input type="checkbox"/> Above Average | <input type="checkbox"/> Average | <input type="checkbox"/> Below Average | <input type="checkbox"/> Inferior |

Do you believe the applicant is Ministry minded? _____

What evidence have you seen in his/her daily life? _____

In what form of ministry has the applicant been engaged, and with what success? (Give a detailed statement, if possible.)

Comment on the family and social background of the applicant.

Would you, without hesitation, recommend the applicant's acceptance into the Intern Program? _____

These observations are based on an acquaintance/relationship over a period of _____ years. Other comments:

Printed Name

Signature

Date

PASTOR OR TEACHER REFERENCE

Name of Applicant _____

To the Applicant: Print your name on the line above and give this form to your Pastor or Teacher.

To the Pastor or Teacher: Each applicant must submit a recommendation from his/her Pastor or current Teacher for admission into the GAP Ministries Internship Program. He/she must have a high recommendation from you in order to be accepted into the program.

To be completed by the Pastor or Teacher:

How long have you known the applicant? _____

How long has he/she been involved in your ministry or a part of your class?

How well do you know the applicant? Just by name and sight
 Casually, a few personal contacts
 Fairly well, a number of personal contacts A very close pastoral relationship

To the best of your knowledge, has the applicant made a commitment to ministry? _____

Comments:

To what extent is the applicant engaged in the activities of your ministry or class?

Seldom participates in activities
 Is cooperative and usually willing to help in the various activities
 Enthusiastically engages in the activities and leads others to do likewise In what forms of ministry has the applicant been regularly active?

How would you rate the applicant in the following areas?

Leadership	<input type="checkbox"/> Superior	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Inferior
Responsibility	<input type="checkbox"/> Superior	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Inferior
Loyalty	<input type="checkbox"/> Superior	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Inferior
Commitment	<input type="checkbox"/> Superior	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Inferior
Teachable	<input type="checkbox"/> Superior	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> Inferior



In your opinion, does the applicant possess any outstanding abilities? (Please describe.)

In your estimation, this applicant's influence on others will be:

Strengthening Neutral Injurious Don't know

Has the applicant's entire record been such that you would place full confidence in his/her integrity? _____

Comments:

Would you, without hesitation, recommend this person to participate in the GAP Ministries Internship Program? ____

Additional Comments: _____

Printed Name

Signature

Date



EMPLOYMENT REFERENCE

Date _____

(To be completed by applicant)

AUTHORIZATION: I hereby authorize the individual/employer shown below to furnish GAP with any information s/he may have concerning me, and do hereby release that individual from all liability in releasing such information.

Printed Name of Applicant

Signature of Applicant

Social Security #

Name of Reference

Phone Number

Address of Reference

_____	_____	_____	_____	_____
Street	City	State	Zip Code	

(To be completed by GAP)

The above name individual has stated that s/he was employed with your organization (or has been acquainted with you) from _____ until _____. Only through a frank exchange of information concerning applicants for positions are we able to reduce turnover and to have qualified persons in key positions.

Employers, if you will kindly respond to this inquiry in the same way you would expect us to fill it out for you, it will be greatly appreciated. Please be assured that we will be most happy to supply you with similar information at any time, upon request.

Be assured that this information is for our information only, and will be kept in the most confidential manner.

Very Truly Yours,
Human Resources

(To be completed by past employer)

1. Date of Employment: from _____ to _____
2. Job title and/ or duties: _____
3. Salary: _____ per hour; _____ per week; _____ per month
4. Work skills: Good; Fair; Poor; No comment
Attitude toward job Good; Fair; Poor; No comment
General moral character: Good; Fair; Poor; No comment
5. Reason for leaving your employment: _____
6. Would you rehire? Yes; No; Possibly

Signature of Reference

Date

Current/Position/Relationship

Please return in an enclosed, self addressed envelope.